

# ONLINE CHECK-IN INFORMATION LIST

Completing the Online Check-In process is easy and can be done in 4 simple steps. We will show you how. It will save you from the hassle of filling out forms at the pier. When you arrive at the pier, you'll just need your signed SetSail Pass, the credit card that you used to set up your onboard expense account and appropriate proof of citizenship and identification documentation to board and begin your adventure.

Before you begin, you must gather the following information for all the guests you are checking in:

- Ship, sailing date and reservation number.**  
You'll find your Royal Caribbean Reservation Number on your Reservation Summary. (If a travel agent set up your reservation, please contact them to get this number)
  
- Passport or appropriate proof of citizenship and identification.**  
Please see our tutorial for more details.
  
- Home address.**
  
- Emergency contact name with phone number.**
  
- Travel plans before and after your cruise.**  
Travel Plans including flight or pier transportation information. If you purchased an Air/Sea package or transfers, we will already have this information.
  
- Credit card for the Onboard Expense Account.**  
Onboard your ship, you will use a cashless system for purchases and services. Please see our tutorial for more details.

## IMPORTANT:

You must complete and print your SetSail Pass 3 days prior to your sail date.